Greening Wingrove Board Meeting Minutes

**Thursday 5th September 2024 7pm – 8.30 pm**

1. Attendance and apologies

Present: Katy Sillem, Jo Ellis, Ben Page, Rachel Richman.

Apologies from Michael Page, Natalie Rotterova, Stuart Muir, Alistair Ford.

Absent: Don Morrison.

The meeting was therefore inquorate and no binding decisions could be made.

1. Minutes of last meeting

Agreed as a true record.

1. Matters arising

There was a query over whether a limit had been set to unauthorised expenditure. KM reported that £300 had been transferred to MP to act as petty cash for day-to-day expenditure.

There was a discussion over whether a safe should be purchased for this. The decision was deferred to the Bike Garden working group.

Action BP - Contact urban green, signage in park?

MP has got a quote for recycling and general waste disposal for Northern Slice. He has asked if GW can pay for half of this. There was a discussion over this; some members felt this was inappropriate since NS is a private business, and since much of the waste consists of disposable cups.

Garden (Bike Garden, Food Growing, Community Events)

* 1. Bike Garden consultation

Bike Garden consultation on 28th Sept: to be held 3-5 with a party afterwards, perhaps with food and music.

Action - MP and RR to promote the MP to make a poster. Phil Miller to print off a big map.

The BG access consultation form has gone on the website but could do with an additional question – something like “Do you have any other points to make about the management of the Bike Garden”

Action: KS and JE to add this point to online forms.

* 1. Apple Day

A good date for this would either be the 12th or the 19th of October.

Action: RR to check whether this clashes with Jesmond Community Orchard’s Apple Day.

1. Finance and Governance (finance and fundraising, businesses, bookings at the Bike Garden, relationship with council; legal compliance; long term planning; conflict resolution)
	1. Completion of Turbocharging the Bike Garden project

The project is in effect complete. RR has produced a report on the bike activities.

Action: JE to fill in monitoring form and look at budgets to see if there’s any money left.

* 1. Locality membership

JE to look into Locality and whether it’s worth paying for membership of it.

* 1. Other governance matters

We have received GW’s policies from Dave Webb.

BP noted that a visitor to the garden told him that DW requested a meeting to discuss the bike garden – no further details.

Lisa Robertson was agreed as a member.

It was mentioned that the organisation should start to work on a financial plan.

KS has put all the GW documents on a shared google drive. The password is Fr3shStart!

Actions: JE to put all policies on the website.

KS to write/ circulate draft agreements with NS and with Bonsai Billabong.

AF to ask MP for NS’s insurance documents.

BP to arrange date for social.

KS/ JE/ BP to contact the bank and become signatories for the bank account.

JE to email all current members without full contact details.

1. Communications (social media, newsletter and website, Membership and Outreach, Equality and inclusion,)
	1. General meeting

KS has written a draft agenda – this was agreed. Members were encouraged to bring down food to share. Members agreed to purchase or acquire stationery etc and come down early to arrange the room for the meeting

* 1. Website, bookings and social media

The bookings calendar and gmail still haven’t been shared.

Action: BP to ask MP for these again.

MP/ RR/ KS to meet up and discuss whether things are going ok.

1. Friends of Nuns Moor Park and Community Orchard

Action: KS and JE to meet up with David Rochester to talk about this.

1. Terraces (Waste reduction and management, local carbon emissions reduction, community events)

No report

1. Any Other Business

RR has organised the Kidical Mass Fenham ride for 21st September. This can be advertised to all new members.

1. Date & time of next meeting - 3rd Oct 2024.